

**MINUTES OF THE
NCSL UTAH HOST COMMITTEE**

May 17, 2004 – 3:00 p.m. – Senate Majority Caucus Room

Members Present:

Rep. Greg J. Curtis, Co-Chair
Sen. Gene Davis
Rep. Marda Dillree
Sen. Michael G. Waddoups
Sen. Carlene W. Walker
Rep. Brent H. Goodfellow
Rep. Wayne A. Harper
Rep. David L. Hogue
Rep. Ty McCartney
Rep. Roz McGee
Rep. Carol Spackman Moss
Rep. LaWanna Shurtliff

Members Absent:

Sen. Peter C. Knudson, Co-Chair
Sen. Dan R. Eastman
Sen. Paula F. Julander
Rep. Merlynn T. Newbold

Staff Present:

Mr. Stewart E. Smith, Policy An/Sp Proj Mngr
Ms. Beverlee LeCheminant, Secretary
Mr. Michael Christensen, Director
Ms. M. Gay Taylor, General Counsel
Mr. John Fellows, Assoc. Gen. Counsel
Mr. Wayne Welsh, Leg. Auditor General
Mr. John Schaff, Deputy Auditor General
Mr. John Massey, Leg. Fiscal Analyst
Ms. Annette Moore, Senate Secretary
Ms. Sandy Tenney, Senate Services
Mr. Ric Cantrell, Leg. Administrative Asst.
Ms. Carole Peterson, Chief Clerk

Note: A list of others present and a copy of materials can be found at <http://www.image.le.state.ut.us/imaging/history.asp> or by contacting the Office of Legislative Research and General Counsel.

1. Committee Business

Rep. Curtis called the meeting to order at 3:10 p.m.

The minutes were not approved.

Rep. Curtis gave the committee an update on fundraising for the NCSL Annual Meeting. He indicated that approximately \$460,000 has been raised at this time, which is about half of the amount that is needed for the conference. He said that this figure does not count the in-kind contributions.

2. Registration Figures

Rep. Curtis indicated that NCSL has projected the attendance at the 2004 Annual Meeting at 5,600 people and NCSL has assured the chairs that Utah is on track as per the number of registrants thus far. He stated that the registration deadline is June 22, 2004. Rep. Curtis said that the housing registrations are running ahead of the actual registration with 50 percent of the room block full.

3. Events Coordinator Report

Ms. Deborah Borak gave an overview of what has been implemented since the last meeting and the direction the event coordinators were given by this committee.

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Ms. Borak said that in the promotion area, two e-mail blasts will be going out. One will be going out the week of June 1st and will be in conjunction with NCSL. She indicated that there are some changes to the Activity Guide in that they have added Peekaboo Street as another Olympic performer and they wanted that information in the e-mail. Ms. Borak stated that there will be an information booth at the registration area which will have travel and tour brochures. She said that there are three pre and post-tour options that the attendees can take while they are here that are included in the Activities Guide. She also indicated that the second mailing for registration from NCSL went out last week and that Steven Covey was added as a speaker.

Ms. Borak said they currently have approximately 300 volunteers for the Annual Meeting and Priscilla Life is working with Stewart Smith in staffing the different areas such as airport greeters, hotel information centers, setup, tours, social events, and the Salt Palace. She said they are asking the volunteers to wear khaki pants, skirts, or long shirts and a polo shirt that will have the Utah NCSL Logo on it.

Mr. John Fellows told the committee that the Senate has appointed Mrs. Knudson as the volunteer coordinator for the Senate in terms of legislators and spouses and that it might be useful to have one in the House also. Rep. Curtis stated that this would be discussed in their caucus meeting.

MOTION: Sen. Walker moved that the volunteers wear gold polo shirts. The motion passed unanimously.

MOTION: Rep. Hogue moved that if the committee receives passes from UTA that they provide some of those passes to the volunteers. The motion passed unanimously.

Ms. Borak said that in the transportation area, there will be an airport shuttle running on Sunday and Monday from 8:00 a.m. to 8:00 p.m. She indicated that there will not be a return shuttle to the airport so the attendees will be on their own, but there will be a list at each of the hotels indicating whether the hotel provides a shuttle along with a list of shuttle companies and taxi companies with their rates. Ms. Borak stated that there will be shuttle service from all the hotels to the Salt Palace and to the State Capitol and Temple Square, although they will encourage people to walk down to Temple Square. There will also be shuttle service to and from the Olympic Oval for the closing social.

Ms. Borak told the committee that the Youth and Teen Program is being administered by Accent on Children's Arrangements and will be in Hall E of the Salt Palace. It will be operating Tuesday, Wednesday, and Thursday. The youth will pay one price for registration and will receive admission to Lagoon, Clark Planetarium, and Taffy Town as well as admission to the social events and their transportation.

Rep. Harper, along with other committee members, expressed concern that the Taffy Town activity on Thursday would not be a good activity for the older children. Committee members suggested some ideas for activities the older children could participate in that day and Rep. Curtis told the committee to put

together a list of those activities.

Ms. Borak asked the committee if they wanted another activity added that would have a cost or a list of other activities at the information desk that people can sign up for if they want to send their children on another tour through Western Leisure. She said that if the committee wants an activity that will need to be paid for, they need to let the event coordinators know which activities they would like them to start researching. Rep. Curtis asked the committee to put together a list regarding activities that the event coordinators can look at such as the zoo, This is the Place Monument, mountain biking at Snowbird, Park City, etc.

Ms. Borak said that the opening social menu at the State Capitol will consist of very heavy hors d'oeuvres, salads, cookies, sodas, etc. The music will be provided by a DJ and there will be security set up so everyone has to show their credentials in order to enter. Everyone will also receive a map which will show where the various events are being held

Ms. Borak said that for the closing social at the Olympic Oval, several Olympic athletes will be there and everyone will be able to get their photograph taken with the athletes if they want to. She stated that there will be an international childrens choir, a band inside the oval and a DJ outside where the children's buffet will be. They will also have aerial bungee jumping, face painting, and native American crafts for the children. In the oval, there will be ice skating and slap shot hockey demonstrations.

Rep. Curtis said that as committee chairs, he and Sen. Knudson have made some decisions in trying to cut costs for the Annual Meeting. He said that one of the things the chairs looked at in relation to cutting costs was the gift and the cost associated with it. He stated that the decision was made to change the gift from the campstool to a Tabernacle Choir CD of patriotic songs as the cost associated with the CD is approximately \$30,000 less than the camp stool.

Rep. Hogue said he feels that the Tabernacle Choir CD will be well received.

Rep. McCartney said he would prefer the camp stool over the Tabernacle Choir CD as he feels that the people will get more use from the camp stool.

MOTION: Rep. Harper moved that the camp stool be chosen as the gift for NCSL attendees.

Mr. Fellows said that there is a cost for storing the gifts at the Salt Palace. He also indicated that the camp stools will be more difficult to hand out at the booth and may be harder for the attendees to take home on the plane.

Rep. Goodfellow spoke in favor of the CD.

Rep. Dillree said it was her understanding that as the chairs met with leadership that leadership strongly encouraged giving the CD as a gift. Rep. Curtis said when they met with leadership regarding this, one of the things the President and the Speaker asked staff to do was to go through and identify where costs could be cut in the areas of transportation and gifts, as they are committed to bringing this conference on

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budget.

The motion passed in the Senate and failed in the House. Voting in the negative were Rep. Shurtliff, Rep. Hogue, Rep. Goodfellow, and Rep. Curtis and Rep. McGee.

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Ms. Mitchell said that the event coordinators are neutral regarding the gift, but she indicated that every box that comes through the shipping dock at the Salt Palace is charged a per weight cost and there is also a fee for storing the boxes.

Rep. Curtis asked Rep. Harper and Sen. Davis to work with staff in determining which gift will be given out at NCSL so a decision can be reached by Monday, May 24th.

4. Other Items

The committee decided to hold its next meeting on Monday, June 14, at 3:00 p.m. in the Senate Majority Caucus Room.

5. Adjourn

MOTION: Sen. Davis moved to adjourn. The motion passed unanimously.

Rep. Curtis adjourned the meeting at 4:30 p.m.

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